**Student Services for Gender-Based and Sexual Misconduct**

**Formal Investigative Process Flow Chart**

**Even Before the Process Begins...**
- Students may meet with SSGBSM staff any time to discuss resources, options, and questions about the process.

**Report is Filed**
- Report is filed online (ssgbsm.columbia.edu) or by telephone (212-854-1717).
- Reports may come from survivors, friends, faculty, staff, Public Safety.

**Intake Meeting with SSGBSM Assistant Director**
- May bring a supporter.
- Discuss resources and options.
- Discuss interim measures, accommodations.
- No obligation to participate further.

**Investigation**
- Two trained Title IX investigators.
- Interview parties and witnesses.
- Take interview notes and collect evidence.
- If reasonable cause exists, continue to Investigative Report.

**Investigative Report**
- Narrative written by investigators.
- Both parties review and correct any errors.

**Respondent Responds to Report in One of Three Ways**
- Accepts responsibility (go to Sanctions).
- Denies responsibility (go to Hearing Panel).
- No response (go to Hearing Panel).

**Hearing Panel**
- Only parties and supporters allowed.
- Three trained panelists (administrators and students).
- Parties always separated; can view proceedings through closed-circuit television.

**Hearing Panel Findings**
- Preponderance of the evidence standard: is it "more likely than not" that policy was violated?
- Decision made within 5 days.
- If not responsible, charge dismissed (may go to Appeals).
- If responsible, go to Sanctions.

**Sanctions (continued)**
- Range of sanctions may include reprimand or warning, probation, suspension, dismissal.
- Sanction decision rendered within 5 business days of receipt of hearing panel decision.

**Appeals**
- Either party may appeal decision or sanction.
- Appeals submitted within 5 days of date of sanction letter.
- Decided by Dean of Respondent's School.

**Appeals (continued)**
- Grounds for appeal: procedural error, substantive new evidence, severity of sanction.
- Decisions rendered in 10 business days to both parties.
- Decision is final.

See the full policy at ssgbsm.columbia.edu or titleix.columbia.edu

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**Confidential, On-Campus, and Off-Campus Resources**

**Confidential On-Campus Resources**
- Health Services – Clinician-on-Call
  - Barnard – (877) 941-1695
  - Columbia – (212) 854-9797
  - CUMC – (212) 305-3400
  - Teachers College – (212) 854-9797
- Counseling and Psychological Services
  - Barnard (Furman Counseling Center) – (212) 854-2092
  - Barnard – (212) 854-2878
  - CUMC – (212) 305-3400
- Rape Crisis/Anti-Violence Support Center
  - Peer Advocacy – (212) 854-HELP (4357)
  - Business Line – (212) 854-4366
- Office of the University Chaplain
  - Clergy – (212) 854-6242

**Non-Confidential On-Campus Resources**
- Student Services for Gender-Based and Sexual Misconduct
  - (212) 854-1717
- Office of Equal Opportunity and Affirmative Action
  - (212) 854-5511
- Columbia Residential Programs
  - (212) 854-6805
- Department of Public Safety
  - Barnard – (212) 854-3362
  - Columbia – (212) 854-2796
  - CUMC – (212) 305-8100
  - Teachers College – (212) 678-3340
- Columbia Health Alice! Health Promotion, Morningside Heights Campus
  - (212) 854-5453
- Center for Student Wellness, CUMC
  - (212) 304-5560 or (212) 304-5564

**Off-Campus Resources**
- NYC Domestic Violence Hotline
  - (800) 621-HOPE (4673)
- Gay and Lesbian Anti-Violence Project
  - (212) 714-1141
- NYPD/Police Sex-Crimes Unit
  - (212) 267-RAPE (7273)
- St. Luke's-Roosevelt Crime Victims Treatment Center
  - (212) 523-4728
- Safe Horizon Hotline
  - (212) 577-7777